



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 14th June 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
23rd May 2023

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 17th May 2023
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**
- 7. Proposal to note** response from Highways to the letter sent regarding the state of the A452 Kenilworth Road within Balsall Common, Holly Lane and the B4101 around Temple Balsall.
- 8. Proposal to receive** a verbal update on the quarterly meeting with Solihull Highways Wednesday 7th June 2023

9. Planning Applications

(9.1) Council to consider and agree responses to the following Planning Applications;

PL/2023/01204/TPO 7 Burberry Grove Balsall Common Solihull CV7 7RB - Removal of branches over hanging 7 Speedwell Drive. 4 No Ash trees in G3 on plan – comments due 26th June

PL/2023/01143/MINFHO 12 Balsall Street East Balsall Common Solihull CV7 7FR - Proposed porch to front entrance – comments due 22nd June

PL/2023/01080/MINFHO 68 Needlers End Lane Balsall Common Solihull CV7 7AB - Two storey and single storey rear extensions to include enclosed rear balcony, new canopy entrance porch to front, and installation of partial white silicone render finish. Resubmission of PL/2022/01311/MINFHO – comments due 16th June

PL/2023/01136/PN Brees Lane Farm Brees Lane Fen End Solihull - Prior notification a general purpose agricultural building – comments due 21st June

PL/2023/00114/PPFL Land By 170 Kenilworth Road Balsall Common Solihull - Barn use for the storage of feed and machinery for rare breed goats, (Golden Guernseys). Retention of static caravan for accommodation of owners of live stock for security and care of the live stock. Storage shed to the side of the caravan and three pens for the live stock – comments by 9th June extension requested and approved with no date given

PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR - Single storey rear extension, two storey side extension, new vehicle access and hardstanding. – comments due 6th June extension requested

PL/2023/00477/MINFHO The Old Barn Fen End Road Fen End Solihull - Replacement single storey detached curtilage building for office and gym with w.c. – comments due 2nd June extension requested

PL/2023/00996/MINFHO 23 Balsall Street East Balsall Common Solihull CV7 7FQ - Two storey rear extension with enclosed first floor balconies, and single storey elements. Enclosure of existing front porch and addition of canopy. Addition of pitched roof to existing flat roof two storey side extension. Single storey detached garden pool room – comments by 6th June, extension agreed 15th June

PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull - Variation of Condition 1 of planning permission dated 12.06.2019 reference PL/2019/01124/MINFHO for: Formation of new double garage to the side of the existing garage with garden store building behind and home office space in the roof with Velux roof lights, new entrance gates to front access – comments due 31st May, extension agreed 15th June

PL/2023/01054/TPO 7 Turnpike Close Balsall Common Solihull CV7 7SD - Overall crown reduction by approximately 2m and reshape Birch tree (Betula species) with preservation order 2010 (No. 937) originally in the back garden of 235 Kenilworth Road, since 2015 garden of 7 Turnpike Close – comments due 16th June

(9.2) To note the following Planning Determinations;

PL/2023/00350/TPO 558 Kenilworth Road – Approved

PL/2023/00607/MINFHO 542 Kenilworth Road – Approved

PL/2023/00637/MINFHO 7 Asbury Road – Approved

(9.3) Awaiting Planning decisions;

PL/2023/00830/TPO 5 Ashley Way Balsall Common Solihull CV7 7UP – Comments Expiry Date 15th May, extension requested

PL/2023/00682/PPFL Stable Building, Oldwich Lane, East Fen End - Erection of replacement stable block, detached barn, and new greenhouse (Resubmission of Planning Application PL/2022/00371/PPFL – Comments submitted

PL/2023/00013/HS2DIS Land To The North East Of Berkswell Railway Station – Awaiting decision

PL/2023/00460/ADV Trevallion Stud Wootton Green Lane - Awaiting Decision

PL/2023/00637/MINFHO 7 Asbury Road – Awaiting Decision

(9.4) Proposal to nominate a Councillor to make a representation in the event of application

PL/2023/00682/PPFL Stable Building, Oldwich Lane, East Fen End being before the Planning Committee

10. Accounts

(10.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.05.23 – 31.05.23

(10.2) To note the Cashbook and Reserve Movements reports for May 2023

(10.3) To note 22/23 y/e % actual against budget

(10.4) To approve the following payments below using the General Power of Competence for the month of May 2023

(10.5) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (10.4)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
31.05.23	Pro Forma	SMBC	Christmas Lights net 5236	1,047.20	6,283.20
25.06.23	Payslip	Tracey Carpenter	June Salary		-
16.06.23	Q1	Richard Drake	Councillors Allowance		230.10
16.06.23	Q1	Richard Lloyd	Councillors Allowance		230.10
16.06.23	Q1	Marion Keeley	Councillors Allowance		230.10
16.06.23	Q1	Keith Tindall	Councillors Allowance		230.10
16.06.23	Q1	Kay Howles	Councillors Allowance		230.10
16.06.23	Q1	Liz Macdonald	Councillors Allowance		460.00
16.06.23	Q1	Gary Griffiths	Councillors Allowance		133.75
16.06.23	Q1	David Slatter	Councillors Allowance		133.75
16.06.23	Q1	Sara Kirby	Councillors Allowance		133.75
16.06.23	Q1	HMRC	PAYE & NI	-	2,638.55
31.05.23	2023/BPC18	J Parry-Evans	May temp clerk	-	1,043.75
02.06.23	1557	AMS Ltd Inspections	01.05.23 – 29.05.23	-	225.00
03.05.23	1537	AMS Ltd Inspections	03.04.23 – 24.04.23	-	180.00
31.05.23	2023-0267	BC Village Hall	Room Hire	-	32.00
01.06.23	23-06-034	Fairways	Will Park, Oakley, Cemetery	240.33	1,442.00
23.05.23	23-05-204	Fairways	T60 Tree Works	170.00	1,020.00
27.05.23	404	WALC	Employment Training LM	7.00	42.00
06.06.23	524341108	Gallagher Insurance	Term: 01.06.23 – 31.05.23	-	2510.47
06.06.23	230606-BPC	Shemeam A Gregory	Post launch work	-	35.00
15.05.23	3516	Pied Piper	May Mole Control	17.00	102.00
13.05.23	PC 004	W.J.Robinson	Internal Audit & Report	-	242.60
21.05.23	1124	Vish Gardening Ltd	Planter/Railguard watering	-	74.50

(10.5) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.05.23 – 31.05.23

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £19.97
- * Squire Heavy Duty Padlock, Willow Park Gate £42.23
- * Office Stationery £42.23

11. **Proposal to approve** the purchase of a new bollard for Willow Park, quotes obtained, preferred option Secure-A-Field £1,066.92 + vat
12. **Proposal to note** and adopt, as appropriate, the recommendations of the OSS paper "What local councils can do for public access to town and countryside", circulated by WALC SAC on 19 March. The new guide can be found at: <https://www.oss.org.uk/what-local-councils-can-do-for-public-access-to-town-and-countryside/>
13. **Proposal to approve** refurbishment of the Parish Council noticeboard in Station Road or purchase replacement as per resolution 13th April 2022 meeting Agenda Item 9d.
14. **Proposal to receive** a verbal update on the Community Health and Wellbeing Group from Cllr Sara Kirby
15. **Proposal to receive** a verbal report of the Airport Consultative Meeting 8th June 2023 from Cllr Keith Tindall

17. **Proposal to approve** writing thank you letters showing our appreciation to local businesses for tending and caring for the outside of their premises and centre plants
18. **Correspondence**
(18.1) Proposal to note the Civic Sunday service for the Mayor of Solihull, Councillor Diana Holl-Allen MBE and her Consort Mr John Courtenay, will be taking place at St Alphege Church, Solihull on Sunday 25 June at 11am and they would be delighted if the Chairman could attend and join them afterwards for a drinks reception at the Civic Suite.
(18.2) Proposal to note Richborough Estates are holding a public exhibition regarding the emerging housing allocation at Frog Lane as identified in the Solihull Local Plan. The drop-in date for the community has been booked for the morning of 1 July 2023, 9:30 to 13:00 at St Peter's Hall.
(18.3) Proposal to note the email regarding the Willow Park article in the Bugle
19. **Date and Venue of Next Meeting**
The next Parish Council Meeting will be on Wednesday 12th July 2023, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.